



Parent Volunteer Program Participation Flow Chart



A volunteer is a person 18 years or older (21 years or older for overnight activities), who receives no monetary compensation from the school District. A volunteer may be a parent, District employee, family member or community member, who submits an annual application to participate. The program is intended to provide students with a safe environment and allows for a variety of opportunities for volunteering. Volunteer participation for the Ontario-Montclair School District shall be classified into three levels: Level 1 Level 2 and Level 3. Prior to commencing services, these volunteers may be subject to background checks and fingerprinting clearances as indicated below. NOTE: All field trip chaperones riding on district transportation must be 21 years or older.

Level 1
**Minimal Class Visits and/or
 Chaperone a Field Trip**
Contact with students only under direct supervision of certificated staff member

Complete and submit volunteer application on a yearly basis

Copy of California Driver's License, California ID or "Attestation of Identification" with proof of address to Principal or Designee

Megan's Law website clearance to verify the applicant is not a registered sex offender

Level 2
Frequent Service On-Campus and In Classrooms, as well as Field Trips
May have occasional, non-scheduled, or frequent contact with students only under direct supervision by certificated staff member

Complete and submit volunteer application on a yearly basis

Copy of California Driver's License, California ID or "Attestation of Identification" with proof of address to Principal or Designee

Megan's Law website clearance to verify the applicant is not a registered sex offender

Current Tuberculosis Clearance Required

Level 3
Overnight Event Chaperone
*May supervise students for overnight events, field trips or excursions. May be alone with students at any time
 Note: All Level 3 Volunteers must be 21 years or older*

Complete and submit volunteer application on a yearly basis

Copy of California Driver's License, California ID or "Attestation of Identification" with proof of address to the Principal or Designee who will forward to Risk Management Office

Megan's Law website clearance to verify the applicant is not a registered sex offender and Livescan Fingerprint Background clearance verified by District Office

Current Tuberculosis Clearance Required